

ASHLEY PARISH COUNCIL
Asset Inspection and Risk Assessment
2022

Date of inspection **10 January 2022**

By **Cllr S G Hull**

Next inspection due **January 2023**

Annual Risk Assessment for Ashley Parish Council

Date of assessment	10 January 2022
Asset	Waver Pond and surrounding grass area (designated as informal open space)
Condition of asset	generally good Lifebelt and rope in good condition (replaced 2017)
Significant Hazards	Deep water, mud at margins, proximity to road. Excess water flowing into roadside gully. Weed growth in pond and at edges
Persons at Risk	Road users, people in pond area
Existing controls	Fence to three sides, provision of lifebelt
Defects	Oak fenceposts weathered at top, and at base where in contact with ground. One post damaged by vehicle (at west end) Fixing bolts are secure Metal rails need occasional painting Excess growth of marginal plants
Action to remedy defects	Cut excess annual plant growth (Purple loosestrife) Reduce area of Bullrush Monitor roadside gully - running freely

Signed by assessor

Annual Risk Assessment for Ashley Parish Council

Date of assessment	10 January 2022
Asset	Bus shelter next to Waver Pond
Condition of asset	Generally good; roof sound
Significant Hazards	Low roof at entry
Persons at Risk	Tall persons
Existing controls	None
Defects	Roof covered in moss
Action to remedy defects	Clean and restrain roof
Signed by assessor	

Asset	Bench, village sign, direction fingerpost (at Waver Pond)
Condition of asset	Good.
Significant Hazards	None
Persons at Risk	None
Existing controls	None
Defects	Names on fingerpost worn
Action to remedy defects	Clean & redecorate fingerpost including white lettering
Signed by assessor	

Asset	Parish Notice Board (on bus shelter)
Condition of asset	Fair
Significant Hazards	None
Persons at Risk	None
Existing controls	None
Defects	Glazed door frame still out of square, paint worn. Replace
Action to remedy defects	Invest in new, larger, freestanding sign to be placed on edge of green adjacent to road
Signed by assessor	

Annual Risk Assessment for Ashley Parish Council

Date of assessment	10 January 2022
Asset	Former BT phone box
Condition of asset	Good.
Significant Hazards	None
Persons at Risk	None
Existing controls	None
Defects	Wall panels dirty
Action to remedy defects	Clean panels Consider use by local organisation

Signed by assessor

Asset	Parish Notice Board (on wall at village shop)
Condition of asset	Good, but cover discoloured
Significant Hazards	None
Persons at Risk	None
Existing controls	None
Defects	None
Action to remedy defects	Replace cover; possibly enlarge and relocate.

Signed by assessor

Annual Risk Assessment for Ashley Parish Council

Date of assessment	10 January 2022
Asset	Victorian Water hydrants (Mill Road, The Green)
Condition of asset	Good, but ornamental only
Significant Hazards	None
Persons at Risk	None
Existing controls	None
Defects	None
Action to remedy defects	

Signed by assessor

Asset	Silhalls Close grassed area, bench (designated as informal open space)
Condition of asset	Good
Significant Hazards	Proximity of road
Persons at Risk	Children playing on green
Existing controls	None
Defects	None
Action to remedy defects	None

Signed by assessor

Annual Risk Assessment for Ashley Parish Council

Date of assessment	10 January 2022
Asset	Ashley Pavilion; shed adjacent
Condition of asset	External inspection only Generally good
Significant Hazards	None apparent to buildings
Persons at Risk	Persons using Hall and Recreation ground
Existing controls	in hands of Ashley Pavilion Trust who have key.
Defects	None apparent ; locate key
Action to remedy defects	None
Signed by assessor	

Date of Assessment	10 January 2022
Asset	Pavilion Car Park, fence and gate
Condition of asset	Fair
Significant Hazards	none
Persons at Risk	Persons using car park
Existing controls	Height barrier to gate preventing ingress of large vehicles
Defects	Gravel to car park worn.
Action to remedy defects	Redistribute gravel from edges to centre

Signed by assessor

Annual Risk Assessment for Ashley Parish Council

Date of assessment	10 January 2022
Asset	Recreation Ground (designated as Play Area)
Condition of asset	Reasonable
Significant Hazards	Boundary ditch to South, fence adjacent Dog fouling Overlong grass in season Some deadwood arising from trees
Persons at Risk	All using field
Existing controls	None
Defects	Overflowing ditch with consequent flooding of field Water draining from car park across field. Wet area at low corner of Play Area
Action to remedy defects	Inspect sump for efficiency 31 January: no water in ditch or on field after a dry month, water level in sump about 70cm below ground level (probably winter water table). No action required. Construct land drain and soakaway to serve car park and area below Play Area
Signed by assessor	
Date of assessment	10 January 2022
Asset	Speed camera
Condition of asset	Good
Significant Hazards	Theft; vandalism
Persons at Risk	General public
Existing controls	annual monitoring
Defects	none observed
Action to remedy defects	None
Signed by assessor	

Annual Risk Assessment for Ashley Parish Council

Date of assessment	10 January 2022
Asset	Waste bins General – Silverley Way, Pavilion Car Park, Plough, Silhalls Green, Bus shelter Dog – Pavilion Car Park, Icknield Path, Chapel Green, Mill Road (2), Gazeley Road, Dukes Stud footpath.
Condition of asset	Good. General bin at Car Park renewed 2020
Significant Hazards	Regularity of emptying
Persons at Risk	Passers by
Existing controls	Emptying agents
Defects	None
Action to remedy defects	
Other action	
Signed by assessor	

Asset	Salt Bins – Mill Road, Dalham/Gazeley junction Chapel Green (by pond), Silhalls Close Silverley Way (2)
Condition of asset	Good, and adequately filled
Significant Hazards	None
Persons at Risk	None
Existing controls	ECDC monitors salt supply
Defects	None.
Action to remedy defects	None

Signed by assessor

Annual Risk Assessment for Ashley Parish Council

Date of assessment **January 2022**

Asset Office equipment for Clerk
(laptop computer, misc items)

Condition of asset

Significant Hazards

Persons at Risk

Existing controls

Defects

Action to remedy defects

Signed by assessor

Date of assessment **10 January 2022**

Asset Defibrillator (at Silverley sheltered housing)

Condition of asset Good

Significant Hazards

Persons at Risk

Existing controls

Defects

Action to remedy defects

Signed by assessor

Annual Risk Assessment for Ashley Parish Council

Date of assessment	10 January 2022
Asset	Play Area Equipment; fence and bark floor Table and 2 benches at Play Area; bench within Play Area Goal equipment
Condition of asset	Play Area Equipment: Assessed independently by RoSPA Bark surface worn
Significant Hazards	see separate RoSPA report Failing fence; damp and thinning bark surface
Persons at Risk	Persons using Play Area
Existing controls	annual monitoring of equipment and goal areas
Defects	Bark surface
Action to remedy defects	Top up bark surface Rotate goal posts to reduce wear on ground
Signed by assessor	

Date of assessment	10 January 2022
Asset	Trees on Parish grounds See separate report to APC (December 2020)
Condition of asset	Good
Significant Hazards	Ash die-back
Persons at Risk	General public
Existing controls	annual monitoring
Defects	none observed
Action to remedy defects	Monitor condition of Ash tree in Churchyard; action in cooperation with Church authorities.
Signed by assessor	

Annual Risk Assessment for Ashley Parish Council

Date of assessment	10 January 2022
Asset	Flower tubs in various locations (5)
Condition of asset	Good
Significant Hazards	
Persons at Risk	General public
Existing controls	annual monitoring and restocking by local organisation
Defects	none observed
Action to remedy defects	None
Signed by assessor	

SUMMARY OF ACTIONS REQUIRED 2022

Closed Churchyard	Remove weeds from grave at rear, ivy and bramble from walls. Removal of deadwood in Ash.
Waver Pond	Cut excess annual plant growth (Purple loosestrife) Monitor growth of Bullrush
Bus shelter	Redecorate roof
Fingerpost	Clean and repaint
Parish Notice Boards	Invest in new, larger, freestanding sign to be placed on edge of green adjacent to road Renew cover to board at shop; possibly replace
BT phone box	Clean side panels Consider use by local organisation
Car Park at Hall	Redistribute gravel from edges to centre
Shed at Hall	Locate key
Recreation Ground	Inspect sump for efficiency (done) Construct land drain and soakaway to serve car park and area below Play Area
Recreation Ground Equipment	Top up bark surface Rotate goal posts to reduce wear on ground See RoSPA recommendations for Play Equipment
Signed by assessor	
Date	